



COURTEVILLE BUSINESS SOLUTIONS PLC
...enabling systems

PROXY FORM

FOR THE YEAR ENDED 31 DECEMBER, 2021

**PROXY FORM FOR THE 17TH ANNUAL GENERAL MEETING OF
COURTEVILLE BUSINESS SOLUTIONS PLC TO BE HELD AT THE
LEGATION HALL, 38 COMMERCIAL AVENUE, SABO, YABA, LAGOS ON
TUESDAY, 26TH OF JULY 2022 AT 11:00 AM.**

I/We.....
.....of.....be
ing a member/members of Courteville Business Solutions Plc hereby
appoint..... or failing
him/her,as my/our proxy to attend and vote for me/us on
my/our behalf at the Annual General Meeting of the Company to be held on 26th of July, 2022 at 11:00am and at any
adjournment thereof.

I/We desire this proxy to be used in favour of/against the resolution as indicated below (strike out whichever is not
desired)

S/N	RESOLUTION	FOR	AGAINST	ABSTAIN
1	ORDINARY BUSINESS To lay before members of the Company, the Audited Financial Statements for the year ended 31st December 2021, together with the Reports of the Directors, Independent Auditors and the Audit Committee thereon.			
2	To declare a dividend.			
3	To Re-elect Directors Mr. Ladi Sanni as Non-Executive Director.			
4	To authorize Directors to fix the remuneration of the External Auditor.			
5	To elect Members of the Statutory Audit Committee.			
6	To disclose the remuneration of the Managers of the Company.			
7.	To consider, and if thought fit, to pass the following as ordinary resolution: "That the Directors' remuneration for the year ending 31st December 2022 and for succeeding years until reviewed by the Company in its Annual General Meeting be, and is hereby fixed at N10,300,000.00 (Ten Million, Three Hundred Thousand Naira only)".			
8.	To consider, and if thought fit, pass the following resolutions as special resolutions: a) That, in compliance with the requirements of Section 124 (2) of the Companies & Allied Matters Act 2020 and the Companies Regulations, 2021 and pursuant to Clause 10(c) of the Company's Articles of Association, the share capital of the company be reduced from N1,800,000,000 divided into 3,600,000,000 ordinary shares of 50 kobo to N1,776,000,000 divided into 3,552,000,000 ordinary shares of 50 kobo each by cancelling 48,000,000 unissued ordinary shares of 50 kobo each. b) That pursuant to the above resolution, Clause F of the Memorandum of Association of the Company and Clause 6 of the Articles of Association be amended to reflect the new share Capital of the Company after the cancellation of the unissued shares as follows: The Share Capital of the Company is N1,776,000,000 (One Billion, Seven Hundred and Seventy-Six Million Naira) divided into 3,552,000,000 (Three Billion, Five Hundred and Fifty-Two Million) ordinary shares of N0.50 kobo (Fifty Kobo) each. c) That the Directors be and are hereby authorised to enter into and execute any agreements, deeds, notices or any other documents, and to perform all			



COURTEVILLE BUSINESS SOLUTIONS PLC
...enabling systems

PROXY FORM

FOR THE YEAR ENDED 31 DECEMBER, 2021

S/N	RESOLUTION	FOR	AGAINST	ABSTAIN
	acts and to do all such other things necessary for or incidental to giving effect to the Resolution(s) above, including without limitation, appointing such professional parties, consultants and advisers and complying with the directives of the regulatory authorities.			
9	<p>To consider, and if thought fit, pass the following resolutions as special resolutions:</p> <p>a) That the Directors of the Company be and are hereby authorized to commence the process of voluntary delisting of the securities of the Company from Nigerian Exchange Limited (NGX) subject to the applicable rules of NGX and compliance with other statutory requirements.</p> <p>b) That all relevant regulatory approvals from the Securities and Exchange Commission, Nigerian Exchange Limited, the Federal High Court, the Federal Competition & Consumer Protection Commission be obtained in respect of 3(a) above and shareholders, who so elect, should be given an exit opportunity before the security is delisted.</p> <p>c) That the Company be re-registered as a private company under the Companies and Allied Matters Act 2020 by the name of Courteville Business Solutions Ltd and that its memorandum be amended accordingly as follows:</p> <p>i. In Clause 'D', by the deletion of the words 'Public Limited Liability Company' and by substituting the words 'Private Limited Liability Company'.</p> <p>d) That the Directors of the Company be and are hereby authorized to appoint such professional parties and advisers, and to perform all such other acts and do all such other things as may be necessary for or incidental to affecting the above resolutions.</p>			

Please, indicate with "X" in the appropriate box how you wish your votes to be cast on the resolutions set out above. Unless otherwise instructed, the Proxy will vote or abstain from voting at his/her discretion.

Dated this _____ day of _____ 2022

Authorized Signatory: _____

Name/Designation: _____

NOTE

Please sign this Form and post it to reach the office of the Company's Registrars, Crescent Registrars Limited, 23, Olusoji Idowu Street, Ilupeju, Lagos or via email at info@crescentregistrars.com not later than 48 hours before the time for holding the Annual General Meeting. If executed by a corporation, this Form should be sealed with its common seal.

In line with the Stamp Duties Act, CAP. 58 Law of the Federation of Nigeria 2004, the Company will bear the cost of stamping of all the duly completed and signed forms submitted within the stipulated time, and a member who is unable to attend the Annual General Meeting is allowed to vote by Proxy.

Members are at liberty to appoint any of the following Directors, Audit Committee Chairman and Shareholders' Representatives as their Proxies for the meeting:

- | | | | |
|----|-------------------------|---|------------------------------|
| a) | Mr. Femi Adekoya | - | Chairman, Audit Committee |
| b) | Mr. Lawrence Jiduwa | - | Shareholders' Representative |
| c) | Mr. Ayodele Ogundeji | - | Shareholders' Representative |
| d) | Mrs. Temilade Durojaiye | - | Shareholders' Representative |
| e) | Ms. Irunna Ejibe | - | Directors' Representative |
| f) | Dr. Adebola Akindele | - | Group Managing Director |
| g) | Mr. Wale Sonaike | - | Executive Director |

The meeting would also be accessible to all members virtually on the Company's website and social media platforms.

Before posting the above proxy form, please tear off this part and retain it for admission to the meeting



COURTEVILLE BUSINESS SOLUTIONS PLC
...enabling systems

PROXY FORM

FOR THE YEAR ENDED 31 DECEMBER, 2021

ADMISSION CARD

Courteville Business Solutions Plc

17th Annual General Meeting to be held at The Legation Hall, 40/41, Industrial Avenue, Sabo, Yaba, Lagos, on the 26th of July, 2022 at 11:00 am.

Name of Shareholder: _____

Signature of person attending: _____

NOTE

The admission card must be produced by the shareholder or his/ her proxy in order to be admitted at the meeting. Shareholders or the proxies are requested to sign the admission card at the entrance in the presence of the Registrar on the day of Annual General Meeting.


JACKSON ETTI & EDU
Company Secretary

JACKSON ETTI & EDU
COMPANY SECRETARY
FRC/2013/NBA/00000003320