



COURTEVILLE BUSINESS SOLUTIONS PLC  
...enabling systems

# PROXY FORM

FOR THE YEAR ENDED 31 DECEMBER, 2019

Annual General Meeting to be held at 38 Commercial Avenue, Sabo, Yaba, Lagos on Monday, 27th of July, 2020 at 11.00 am.

I/We.....of.....  
.....being a member/members of Courteville Business Solutions Plc hereby appoint **Mr. Afam Edozie** of .....or failing him, **Dr. Adebola Akindele** of .....or failing him, **Mr. Ayodele Ogundeji** of .....or failing him, **Mr. Lawrence Jiduwa** of .....as my/our proxy to vote for me/us on my/our behalf at the Annual General Meeting of the Company to be held on Monday, 27th of July, 2020 and at any adjournment thereof.

Signed this \_\_\_\_ day of \_\_\_\_\_ 2020.

Signature \_\_\_\_\_

S/N	RESOLUTION	FOR	AGAINST	ABSTAIN
	<b>ORDINARY BUSINESS</b>			
1.	To lay before the meeting, the Audited Financial Statements for the year ended 31 December 2019, the Reports of the Directors together with the Reports of the Independent Auditors and the Audit Committee thereon.			
2.	To Re-elect Directors Mr. Olufemi Adekoya as Non-Executive Director.			
3.	To authorize Directors to fix the remuneration of the External Auditor.			
4.	To elect Members of the Statutory Audit Committee.			

Please, indicate with "X" in the appropriate box who you wish your votes to be cast on the resolutions set out above. Unless otherwise instructed, the proxy will vote or abstain from voting at his/her discretion.

## NOTE

A member who is unable to attend an Annual General meeting is allowed by law to vote by proxy. A proxy form has been prepared to enable you exercise your right in case you cannot personally attend the meeting. The proxy form should not be completed if the member is attending the meeting.

If you are unable to attend, read the following instructions very carefully:

- Write your name in BLOCK CAPITALS on the proxy form where marked\*
- Write your name of your proxy where marked\*\*, and ensure the proxy form is dated and signed by you.
- The Common Seal should be affixed on the proxy form if executed by a corporation.
- The proxy form must be posted so as to reach the address shown overleaf not later than 48 hours before the time for holding the meeting

Before posting the above proxy form, please tear off this part and retain it for admission to the meeting



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### ADMISSION CARD

#### Courteville Business Solutions Plc

Annual General Meeting to be held at 38 Commercial Avenue, Sabo, Yaba, Lagos, on Monday, 27th of July, 2020 at 11.00 am.

Name of Shareholder:

Signature of person attending:

#### NOTE

The admission card must be produced by the shareholder or his/ her proxy in order to be admitted at the meeting. Shareholders or the proxies are requested to sign the admission card at the entrance in the presence of the Registrar on the day of Annual General Meeting.

**JACKSON ETTI & EDU**  
COMPANY SECRETARY  
FRC/2013/NBA/00000003320